## NATIONAL KIDNEY SERVICES, INC.

## **PRIVACY POLICY**

National Kidney Services ("NKS") is a nonprofit corporation, designated as tax-exempt under Internal Revenue Code Section 501(c) (3). The mission of NKS is to further research into the causes and cures of kidney diseases and raise public awareness concerning kidney diseases through support of the National Kidney Foundation, Inc. NKS raises money by soliciting donations of household discards and used clothing from potential donors. NKS owns and operates the website www.nkspickup.org.

Protecting the privacy of donors and/or potential donors is an important objective of NKS, and this statement is intended to make you aware of our commitment to this goal.

Any personal information, such as name, telephone number, street address, IP number, and email address, as well as any electronic, written, or verbal communications ("Personal Information"), that may be collected by NKS through public records, in the course of solicitation efforts of our employees, or when a potential donor visits our website, will be treated and kept as confidential. NKS will not sell Personal Information to any third party. NKS will not share or trade Personal Information with any third party, except the name, telephone number, street address and email address, if available, of a donor, when necessary to accomplish the pick-up of a donation. NKS will not send mailings to donors or potential donors on behalf of other organizations. Any Personal Information which is maintained by NKS will be used solely for the purpose of facilitating the collection of household donations and complying with all applicable State and Federal laws relating to charities and charitable solicitation. Other than to its employees, contractors, and affiliated organizations, as described above, NKS will disclose Personal Information only in response to a subpoena, court order, or other governmental request, or when NKS believes in good faith that disclosure is reasonably necessary to protect the property or rights of NKS, third parties, or the public at large.

NKS takes all measures reasonably necessary to protect against the unauthorized access, use, alteration, or destruction of Personal Information and to assure that Personal Information is maintained in a confidential fashion until it may be lawfully and properly purged, destroyed, or otherwise disposed of, and to assure that such removal, destruction or disposal is accomplished in a lawful and proper manner. To accomplish these goals, we have notified all employees of our privacy policy, we keep such information restricted to employees who need access to it in order to facilitate pickups, and we shred all paper records before discarding them.

Although most changes are likely to be minor, NKS may change its Privacy Policy from time to time, and in its sole discretion. To the extent permitted by applicable law, our use of the Personal Information is governed by the Privacy Policy in effect at the time we collect the information. NKS encourages visitors to frequently check this page for any changes to its Privacy Policy. Your continued use of this site after any change in this Privacy Policy will constitute your acceptance of such change.

If you wish to contact us regarding our Privacy Policy, please contact us by email or U.S. Mail. Our email address for this purpose is <u>info@nkspickup.com</u>, and our contact address in North and South Carolina is 620 Montana Drive, Charlotte, North Carolina 28216 and in Ohio 5357 Crosswind Drive, Columbus, Ohio 43228.